

Internship Alternative

Literature - Survey

A report submitted in partial fulfillment of the requirements for the award of
Degree of

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

By

.....

Enrollment No.:.....



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Contents

Literature Survey Report- Literature forms the basis of any scholarly writing. Hence, it is important for the learners to learn and write a literature survey report. There are three types of source literature, viz, primary, secondary and tertiary. While undertaking a literature survey you would need to use all of these. For choosing a topic of literature survey also, you need to refer to literature. Moreover, it should be an area of your interest. Some of the illustrative areas from which you can choose are as follows:

- Libraries- Changing Trends
- Digital Libraries, Institutional Repositories
- Artificial Intelligence Applications in Libraries
- Information Resources- OA, OER
- Digital Information Services
- E- resources
- NEP 2020 and Libraries

You may use the following broad structure for the report:

1. Abstract- Please give an abstract of your work in about 200 words
2. Introduction- This should provide a background to the work and the topic undertaken by you. Hence, the introduction should include the concept of 'literature review' as well as the topic of the literature review.
3. Aims and Objectives- Every work is undertaken with some aims and objectives, so is the review of literature. Objectives should be clearly mentioned in small steps moving from general to particular. State the objectives as clear and crisp steps that are achievable.
4. Scope and Limitations- Mention the scope of your review in terms of the contents and other areas like geographical coverage or coverage of the source literature in terms of time or form.

5. Methodology- Indicate the method of literature collection here. This would include the sources of literature and the search tools, techniques and strategies used.
6. Themes and Subthemes- Literature survey has to be presented under themes and sub- themes. For that you need to have a conceptual clarity of the topic. You must have read quality background material on the topic in books or other reference sources that helps you to prepare a conceptual map of the topic in terms of its themes and sub-themes. Try to review the literature in terms of these topics and sub-topics. Also try to organise the review in terms of basic conceptual articles to theoretical articles and research articles. Present the discussion in third form and enclose aspects taken as such from the source literature in double inverted commas.
7. Conclusion and Suggestions- The review should follow with a conclusion that should highlight the areas that have been covered and those that have not been studied and need more research.
8. References and Bibliography- References need to be provided in-text as citations. Follow APA standard

You may prepare a report of about 5,000 words. Please note that your report will be checked for plagiarism at the time of evaluation. It should not exceed a limit of 10%.

EVALUATION CRITERIA

100 Marks

1. Introduction	05
2. Aims and Objectives	10
3. Scope and Limitations	10
4. Methodology	10
5. Themes and Subthemes	20
6. Presentation(use of own words)	30
7. Conclusion and Suggestions	10
8. Referencing	05